

### Committee Descriptions:

- **Competition:** Provide judges for quilt shows, county fairs and other exhibits as requested. Training for judges is available.
- **CQC Quilt Collection:** Organize, maintain and inventory CQC's quilt collection.
- **Exhibits:** Locate places to have exhibits. Collect and hang quilts. Assist local groups with exhibits if asked.
- **Gifts and Grants:** Receive and review requests for funds. Make a report to the Board with recommendations.
- **Hall of Fame:** Receive recommendations of members for induction into Hall of Fame. Make selections according to bylaws.
- **Heritage:** Prepare an annual scrapbook to record the heritage of CQC, including copies of the CQC newsletter, newspaper clippings, programs of related events, and photographs.
- **Historical Documentation:** Document quilts, take photographs and record an oral history of quilts in different cities and towns. The goal is to document every quilt in Colorado, both old and new.
- **Hospitality:** Procure facilities for regular meetings in different cities throughout Colorado. Distribute door prizes at meetings.
- **Library:** Maintain, transport and distribute books and other resource material owned by the Council. Set up and staff a table at regular meetings.
- **Membership:** Receive all membership forms and dues for the CQC members, maintain files on computer, provide member information upon request, prepare and print an annual roster, staff sign-in table at regular meetings, prepare and distribute new member packets.
- **Newsletter:** Publish 11 issues a year. The committee includes writers, proofreaders, photographer, and others as needed.
- **Nominations:** Provide a list of candidates for each office at the August meeting. Count ballots and present results at October meeting
- **Outreach:** Receive recommendations to honor people who have made a significant contribution to quilting. Make selections according to bylaws.
- **Photography:** Photograph all CQC show and tell, related events, archival preservation of photos, and display photo albums at meetings.
- **Program:** Plan programs for general meetings and workshops. Contact teachers/lecturers, arrange for needs of same and introduce at the meeting. Involves contracts, transportation, accommodations, and meals.
- **Property:** Maintain storage unit(s). Transport quilt racks, audio system, and other items needed to meetings.
- **Publicity:** Advertise each month's meeting. Mail to newspapers in the locale of meetings and to shops that advertise in the CQC newsletter.
- **Quilt-A-Fair:** CQC fundraiser held annually in September. Numerous sub-committees like quilt show, registration, publicity, demonstrations, auctions, admissions, and hospitality.
- **Quilt Colorado:** In even-numbered years, plan this educational event which features classes and lectures with national and Colorado teachers, a merchants mall, quilt show, etc.
- **Quilt Trails:** Work with a committee to paint and install painted wooden blocks on businesses and at private residences.
- **Raffle Quilt:** Oversee making a quilt each year.

- **Raffle Quilt Tickets:** Sell raffle tickets at meetings and other events. Proceeds go to programs.
- **Retreat, Spring and Fall:** Locate site and arrange for guest artist(s), both with Board approval. Plan weekend activities and accept registrations from members.
- **Volunteer Recognition:** Receive and compile volunteer recognition forms. Order and distribute recognition pins.