

## **CQC Board Meeting, April 12, 2022 6:00 p.m.**

The meeting was called to order at 6:03 p.m. by Carol Cook Steering Committee host for April. There were 21 board members present.

### **New Business:**

- Direction for who to contact for various actions – The following persons or contact routes should be used; Newsletter articles go to [CQCeditor@gmail.com](mailto:CQCeditor@gmail.com) Jerry Gaul by 15<sup>th</sup> of the month, slides for general meeting Power Point [kailamillscqc@gmail.com](mailto:kailamillscqc@gmail.com) Kaila mills by Monday prior to meeting, membership information Dawn Pettinger [dawnw1105@aol.com](mailto:dawnw1105@aol.com), website information Karen Truesdell [kstruesdell@msn.com](mailto:kstruesdell@msn.com), Eblast communications Mary Rush [mlrush4180@gmail.com](mailto:mlrush4180@gmail.com), and committee reports for board meeting Betty Andrews [bettyandrews87@yahoo.com](mailto:bettyandrews87@yahoo.com) by Sunday night prior to board meeting.
- Carol Cook presented a Power Point presentation of recommendations made by the steering committee for the future of Colorado Quilting Council. This was an in-depth, detailed presentation based on comments made by the members of CQC. Recommendations focused on items of highest importance to our membership, items that CQC uniquely provides, and items that fill our mission statement goals. Comments and questions from the board members were answered by Carol and the steering committee. Board members requested a few days to further review the presentation and present any additional comments to the steering committee and executive board prior to presentation to the general membership.

**Board Reports:** Due to limited time the board accepted the following reports as submitted and reviewed except for detailed review of the treasurer's reports, approval of venue for Fall Retreat, and approval of funding for a June in-person program speaker and workshop.

- **Steering Committee Representative, Carol Cook -**

CQC Steering Committee Report to the CQC Board of Directors; 4/9/22

The CQC Steering Committee met on Saturday, April 9, 2022, at 11:42 am to 03:06 pm in person and via Zoom.

Members attending: Penny Christensen, Carol Cook, Kathy Gaul, Laural Hoppes, Patty Joy, Heather Lundquist, Dawn Mills, Kaila Mills and Mary Rush.

Guests attending: Betty Andrews, Dawn Pettinger and Karen Truesdell

Topics:

1. Survey Results – Responses were received from 256 members. Mary Rush provided scoring of the CQC Activities and 8 pages of comments from the survey for the Steering Committee to review. The Steering Committee reviewed the responses and

developed a proposed plan for the future of CQC (see attached) for presentation to the board at the April meeting.

2. The Communicator Coordinator tasks are still being done temporarily by a handful of volunteers who have other duties. Need other volunteers to step forward until a replacement is hired. The job description needs to be completed and advertised. It had been lowered in priority due to the member survey.
3. The SC reviewed information provided by the team performing the duties of the Communications Coordinator. Training to committee chairpersons is being recommended to improve the timeliness and quality of newsletter inputs. We may need to adjust the schedule for providing inputs for the newsletter as well.
4. The SC authorizes Chris Jacques, 2<sup>nd</sup> VP of Programs, to book speakers and workshops for 2023 focusing on the 4 months identified in the proposed plan for quarterly meetings. We prefer these speakers to be highly recognizable quilting experts, such as Cynthia England, Tula Pink, etc.
5. Some survey responders indicated that their situation prevents them from being a full-time volunteer. Starting immediately, board members and committee chairpersons are requested to identify small tasks that can be completed in a few hours or for the general meeting. Some examples are greeters, quilt holders & folders, meeting set-up and take-down, door prize handler, membership table helper, library table helper, etc. These will be listed in the e-blast, website, and newsletter.
6. The SC decided that announcements from guilds, RMQM, quilt shops or members will be scrolled on Zoom and the in-person monitor prior to meetings. Dawn Pettinger will send emails to the guilds, RMQM and shops to request any information be provided to Kaila Mills by April 15<sup>th</sup>. This is a new way of accommodating announcements that used to be made in person without lengthening the meeting.

The next steering committee meeting is scheduled for May 7<sup>th</sup>, at 11:30 am at Mary Rush's community room and via Zoom.

- **1<sup>st</sup> VP Membership, Dawn Pettinger** – The current CQC membership roster has a total of 386 members, 302 individuals, 72 businesses, and 12 guilds and shows. Of the current roster, 14 individuals and 7 businesses are scheduled for removal from the roster if their memberships are not renewed by April 30, as they expired by March 31. First and second reminder notices continue to be sent out as appropriate. At the March meeting, we had 29 people attend the meeting via Zoom that could not be identified by their sign-on (using a first name only, or a generic name such as “iPad” or “Zoom”). One person was identified as attending the meeting with an expired membership and has been notified to renew the membership.

Following an audit of the membership records and the printed newsletter list, CQC is currently set to mail 59 newsletters to members for the May newsletter. Of those 59 people, 46 are set to end printed newsletters on or before 12/31/2022 unless renewed for another year. 13 members have currently paid for newsletters extending into 2023

and would need to be issued at least a partial refund for printed newsletters if access is ended with the November/December issue.

Proposals for ending printed newsletter option with the November/December 2022 issue:

- a. Allow memberships to be renewed with a printed newsletter option with a prorated fee of \$40 divided by the number of issues still to be mailed thru 12/31/2022 (for example, if renewing in May 2022, there would be 6 issues remaining to be mailed for 2022 so \$40 divided by 11 issues per year times 6 remaining issues = \$21.82 for printed newsletters).
  - b. Remove all references to printed newsletters from membership form and online membership options, effectively not allowing any new or renewing members to elect printed newsletters going forward from the point of removal of this option.
- **2nd VP Programs 2022, Chris Jacques** – Valerie White presented March 26. Angela Jones taught a workshop April 3 on zoom. 6 enrolled, 2 were unable to attend. April’s speaker is Melissa DeLeón Mason will speak on *Quilt Your Story* via Zoom April 23. Her workshop will be on Zoom April 30 on *From Historic Inspiration to Modern Creation*. No sign ups currently received. May’s speaker will be Luana Rubin via Zoom on *International Trends in Quilting*. There is no May workshop. I have some concerns with June with our speaker Linda J. Hahn. She will be presenting in person. This is an exciting event but it presents a change to the budget and our current scheduling practice. Booking flights, hotel, and classroom may cost more than intended and we did contract our speakers for Zoom presentations. Before committing to further changes, I respectfully ask for some guidance on how to proceed. Mary Rush made a motion to approve, seconded by Karen Truesdell for an adjustment to the budget of \$2000 to move forward with an in-person speaker and workshop presentation by Linda J. Hahn.
  - 2<sup>nd</sup> VP Programs elect 2023, open –
  - **Secretary, Betty Andrews** – Abbreviated Minutes for both the board and general membership are being submitted for the newsletter. Full minutes will be on the website.
  - **Treasurer, Karen Truesdell** –

March 31, 2022 Balance

1 <sup>st</sup> bank checking	23,586.63	1 <sup>st</sup> bank Shirley Sanden (restricted) fund	3,309.59
1 <sup>st</sup> bank pay pal funds	2,573.33	1 <sup>st</sup> bank saving CD Maturity 3/23/2022 Closed	
<u>1<sup>st</sup> bank raffle</u>	<u>8,606.07</u>	<u>1<sup>st</sup> bank money market savings</u>	<u>69,317.84</u>
SUBTOTAL	\$34,766.03	TOTAL FUNDS	\$107,393.46

	<b>Mar-22</b>	Income	Expense	Total
Actual numbers				
Bookkeeper			1,000.00	(1,000.00)
Communications			0.00	0.00
Competition			150.00	(150.00)
Corporate		464.66	322.45	142.21
Hall of Fame			0.00	0.00
Hospitality			792.60	(792.60)
Membership		1,670.00	15.40	1,654.60
Newsletter Adv		875.00		875.00
Newsletter		465.00	296.52	168.48
Quilt A Fair		11,880.00	613.37	11,266.63
Programs 2022		75.00	459.08	(384.08)
Property			0.00	0.00
Raffle Ticket Sales		1,347.00	0.00	1,347.00
Spring Retreat		5,100.00	0.00	5,100.00
Treasurer		0.56	0.00	0.56
Website			0.00	0.00
Totals		21,877.22	3,649.42	18,227.80
Sales tax		18.44		
Shirley Sanden Fund		55.00		

- **Past President, Laural Hoppes** – no report

#### **Committee Reports:**

- **CQC Quilt Collection, Glenda Brown** – no report
- **Competition, Ellen Palmer** – Competition-Spring meeting held April 2, 2022. We have one new Scribe. We need more people interested in Scribing and or Judging.

All but 6 venues have returned their contracts. I will be contacting the remaining fairs in the next week.

- **Corresponding Secretary, Pat MacMillan** – Six cards were sent out to Valerie C. White, Martha Jurey, Martha Johnson, Karen Brown, Theresa Noland, and Cindy Brick.

- **Games Manager, Katie Melich** – no report
- **Gifts & Grants, Betty Andrews** – I have received a few requests. Janelle had a copy of the request form, that went out to those requesting grants Sunday. The following is a summary of the guidelines. I will ask for two additional persons to review all the requests once I have them. *Requests for grant funds made by a museum, council, institution, association, or individuals must be made in writing to the Gifts and Grant committee chair for review. Grants should promote the purpose of the Colorado Quilting Council to preserve the heritage of quilting in Colorado, promote excellence in quilting and related arts, and to communicate new and old ideas. Once a request is received by the chairperson, an application form will be forwarded to the group requesting funds. Applications will be reviewed by the committee and are taken to the board for review. Board approved requests are taken to the general membership for final approval.* Please contact Betty Andrews 720-662-4564 or [Bettyandrews87@yahoo.com](mailto:Bettyandrews87@yahoo.com).
- **Hall of Fame, Jean Ruger** – Nothing to report
- **Heritage, Sue Halpern** – Sue received eight notebooks with pictures of the Mancuso shows. Thanks to Sandy she has lots of pictures to work with.
- **Eastern Documentation, Chris Jacques & Glenda Brown** -
- **Hospitality, Mary Rush** – no report
- **Library, Carol Cook** – Instead of a book review for the May newsletter, I am providing a status of the library contents.
- **Virtual Sit and Sew, Carol Cook** – The next meeting is scheduled for April 20<sup>th</sup> at 6:30 PM
- **Communications Coordinator, Jerry Gaul** – no report, reminder from Kathy Gaul for submission by the 15<sup>th</sup> for the newsletter. Kathy asked for a headshot photo and history of the speaker, photos of their work, and a picture of the workshops could be included for future programs. She also asked for any changes to the program calendar be made. Betsy was asked for pictures of Project Warm Heart quilts and the raffle team was asked for locations where raffle tickets could be purchased. Kathy encouraged committees to change up or update their submissions to catch reader attention. The newsletter goes to the printer on the 28<sup>th</sup> of each month.
- **Nominations, open position** –
- **Outreach, Jackie Anderson** – No nominations received to date
- **Parliamentarian, Patty Joy** – no report
- **Property, Mary Rush** – no report

- **Quilt-A-Fair, Dawn Mills** – no report
- **Quilt-A-Fair Quilt Show, Katie Melich** –
- **Raffle Quilt 2022 sales (made by Glenda Brown), Karen Hadfield and Maryann Ray** –  
The 43rd Annual Arts Picnic held at Lincoln Park in Greeley is set for July 30 and 31st. The \$50 fee for the Nonprofit Arts Organization Application was sent in to Andrea Haring (Event Coordinator/City Hall) on April 1st. Ms. Haring has communicated with Karen that CQC is assured of entrance and that they look forward to featuring “Circular Fascination”! This venue was extremely well attended by the public last year, and Raffle Quilt ticket sales were quite successful. In the two days we sold 871 tickets, netting \$733!

Last year the Raffle Committee decided not to mail tickets to all the guilds and business CQC members, but we did this year. We will need to order more tickets before we have the major events this year - Greeley, Rusty Barn and QAF, to say nothing of Shop Hop and special events at various quilt shops.

To date, we’ve sold 3108 tickets for a total of \$2587. To date 230 members have NOT returned their tickets/money.

- **Raffle Quilt 2023, Mary Rush and Committee** – no report
- **Retreat, Spring 2022, Katie Melich** – Spring retreat is set, a waiting list will be set up to fill any cancelations.
- **Retreat, Fall 2022, Carol Cook** – Several SC and Board members toured the Hyatt Place DTC (located at 8300 E Crescent Parkway, Englewood, CO – near I-25 and Bellevue) on March 25<sup>th</sup> and found it suitable for hosting our CQC Fall Retreat. We have received a written proposal as follows: Rooms will have either a king-size bed, or 2 double beds. Each room also has a couch with a pull-out double mattress which can be used for a third or fourth guest. There is an 1100 square foot meeting room which will accommodate up to 25 tables so each retreator will be able to have a separate table. The Room Night Commitment is for a minimum of 10 rooms, either single or double occupancy. There will be a \$1750 cancellation fee if cancelled before July 8<sup>th</sup>, or \$2250 if cancelled after July 8<sup>th</sup>. Breakfast is included and lunches can be included for an additional cost. Dinners will not be provided, as there are many restaurants of varying prices nearby. Member prices for the weekend with lodging, meals, 2 lectures and other activities are estimated to be ~\$50 less than 2021 Fall Retreat prices. The class fee for the Pineapple Log Cabin will be in line with CQC workshop fees of \$65 per person. I’m requesting board approval to execute the agreement with the Hyatt Place DTC. The board voted to move forward with suggested venue contract.
- **Bookkeeper, Sue Keck** – no report

- **Warm Hearts Project, Betsy Stewart** - Warm hearts has enough completed quilts that we can pass out one quilt at each meeting through the end of 2022. We have several tops that need to be quilted and will have a few kits for top assembly at the April meeting. Block inventory is running low.
- **Quilt Trails Project, Pat Smith** – no new updates
- **Shirley Sanden Memorial Fund, Sue Keck and Lucille Rypinski** – \$13.00 was earned on the table runner in January, \$23 earned on the lap quilt in March, there was not a table set up in February.
- **Door Prizes, Laural Hoppes** – Five door prizes were mailed, three confirmed receipt.