

CQC Board Meeting 6:00 p.m. January 11, 2022 on Zoom.

Steering Committee report in leu of President – The meeting was called to order at 6:02 p.m. by Penny Christensen, January host of the Steering Committee. Twenty-two members and one guest were present. Penny discussed the roster of volunteers to act as meeting host each month until a volunteer for the president's role is identified. A summary of the Steering Committee's meeting was submitted for review.

Board Reports:

- Treasurer, Karen Truesdell – financial reports for end of year 2021, December income and expenses, bank account balances, and 2022 draft budget were reviewed. Income from the raffle quilt and Quilt-A-Fair were both positive contributors. All committees need to submit their budget needs for 2022 to Karen Truesdell.
- Secretary, Betty Andrews – We are returning to the consolidated minutes for the board and general membership meetings for publishing in the newsletter. Unabridged, signed minutes will be filed in the archives. I have sent a listing of committees with person holding the position, please assist me with filling in any blanks. Minutes from the December board meeting were approved as written. Betty will add a calendar reminder to submit their board reports prior to the board meetings.
- 1st VP Programs 2022, Chris Jacques – January's speaker and workshop teacher is Jenny Kae Parks. There are currently six attendees, including one Shirley Sanden Scholar. Nina Clotfelter is our February speaker with a workshop, her kit should be purchased from her website. She prefers to use her zoom account for the workshop. A class list will need to be forwarded to her. Chris had asked for clarification on a CQC representative to be present if we use the speaker's zoom, the board confirmed a representative would need to be a liaison for CQC. March, June, and December speakers have been identified. A question on Valerie White completing a demonstration type workshop was held. One copy of Linda J. Hahn's contract has been lost in the mail, the board recommended making a notation of same on the copy we have and initialing it. It was clarified that Kaila Mills will provide Zoom support connections for the workshops. A discussion on how workshop discount cards assigned for certain membership levels should be credited for that workshop cost. A separate committee will discuss further.
- 1st VP Membership, Dawn Pettinger – Membership The current CQC membership roster has a total of 387 members, of which 183 memberships are up for renewal in January 2022. Since taking over membership records in mid-December, 29 renewals have been received via checks and 16 renewals have been received via online payments. The online payment system for memberships was just made available to members in late December 2021. Donations made - thank-you letters will be going out via e-mail during the next two weeks. (Regular mail if no e-mail available).
 - A five-member committee has been formed to address issues of CQC membership benefits for Quilt Guilds and Quilt Shows. This committee is composed of: Dawn Pettinger – current VP of Membership, Pat Cleaveland – prior VP of Membership, Betty Andrews – current CQC Secretary, Kaila Mills – prior VP of Membership, Karla Gilbert – CQC Member and Publicity Chair for Black Canyon Quilt Show (also a CQC member). This committee plans to meet via Zoom in January 2022 and based on the recommendations, a proposal to define the Guilds and Shows membership benefits will be submitted to the Board for consideration more clearly. This committee will

be asked to address the procedures for collection of guest fees for non-members attending CQC monthly meetings via Zoom.

- 2nd VP Programs 2023, open position – no report
- Past President, Laural Hoppes – A large donation of a quilter’s studio has been received. A discussion of how to best use this donation resulted in a recommendation for a garage sale and potentially using some pieces for door prizes or other purposes. Laural listed numerous contacts and resources for assisting Marshall fire victims.

Committee Reports:

- Raffle Quilt 2023, The board discussed asking members or groups that might have an interest in making the 2023 quilt.
- CQC Quilt Collection, Glenda Brown – no report
- Competition, Ellen Palmer – Ellen introduced herself to the board as the new chairperson for completion.
- Corresponding Secretary, Pat MacMillan –
- Exhibits, open position - No report
- Games Manager, Katie Melich – Katie has been working with the Raffle Quilt ticket sales team to get tickets ordered.
- Gifts & Grants, Betty Andrews – no report
- Hall of Fame, Jean Ruger – Jackie Anderson requested for Jean that recognition for Hall of Fame be returned to the July meeting.
- Heritage, Sue Halpern – No report
- Eastern Documentation, Chris Jacques & Glenda Brown -
- Western Slope Documentation Report, open position
- Hospitality, Mary Rush – no report
- Library, Carol Cook – nothing to report
- Communications Coordinator and Web Master, Andrea Coyle – Reminder that all newsletter submissions must be submitted by the 15th of the month.
- Newsletter Advertising, – no report
- Nominations, Open Position– The urgent need to identify a volunteer for this position was discussed.
- Outreach, Jackie Anderson – All 2021 reports done and published in the newsletter. Working on cleanup of the Outreach Notebook. Estimate \$50 for budget this year. Jackie made a motion to return Outreach and Hall of Fame recognition to our July meeting. Mary Rush seconded the

motion. This was approved by the board members. If we are still on Zoom for presentations, we will need to allow extra time as we did last year. Jackie will start publishing an announcement in February newsletter. Nominations need to be submitted by June 1.

- Parliamentarian, Patty Joy – no report
- Photography, open position – no report
- Property, Mary Rush – no report
- Electronic Media, Kaila Mills – Kaila introduced herself as our Zoom meeting coordinator. Slides to be included in monthly general membership meeting presentation need to be to her by the Monday prior to the meeting.
- Quilt-A-Fair, Dawn Mills – The first planning meeting for the 2023 Quilt-A-Fair will be scheduled soon.
- Quilt-A-Fair Quilt Show, – Chairman needs to be identified soon.
- Raffle Quilt 2022 Glenda Brown Quilter, ticket sales, Maryann Ray, and Karen Hadfield - We've been in contact w/Games Manager, Katie Melich regarding the Tickets for this year's Raffle Quilt. They're currently being printed. We anticipate having them in hand by the end of this week. Counting & bundling of the Ticket packets will begin soon after we get them. Our goal is to have everything ready to begin distribution on Saturday January 22nd (Reveal Day!) for the first in-person GM to be held at Water Stone Community Church in Littleton. We've received the latest Membership list from Dawn Pettinger to use. More labels & Envelopes will be purchased in preparation for the Ticket packets. Please advise us of the specific schedule for the January 22nd meeting.
- Spring Retreat, 2022, Katie Melich – Space is reserved at the Hyatt Place Garden of the Gods for April 29 – May 1. Registration will start in February. The cost for spring retreat will be \$300 for single occupancy, \$200 for double occupancy, and \$175 for three or more in a room. More details about fun stuff and meals will be forthcoming. Unless there is a better plan, we will do registrations as we have done in the past.
- Fall Retreat 2022, Carol Cook – nothing to report
- Bookkeeper, Sue Keck – Will be doing 1099's Sales tax reports and raffle reports this weekend
- Warm Hearts Project, Betsy Stewart - Everything is going well with Warm Hearts. We will award a new quilt in January and have several completed quilts for distribution in future months.
- Documentation – no report
- Quilt Trails Project, Pat Smith – Karen Murray Boston from Grand Valley Barn Quilt Trail discussed their program kick off and interaction with other Barn Quilt projects and interaction with CQC's listing and website.
- Shirley Sanden Memorial Fund - Sue Keck and Lucille Rypinski – We have two approved requests for a CQC workshop and an outside class. Will be sending out this info this week

- Volunteer Recognition, – no report
- Door Prizes, Laural Hoppes reported there would be two door prizes for Zoom attendees and two in person door prizes.
- Mystery Quilt, no report

New Business

- Kathy Gaul asked about what guild would be sponsored at the January meeting. Rocky Mountain Wa Shonaji Quilt Guild was slated for January.
- Current COVID requirements for Jefferson County were discussed and the impact on having an in person / Zoom Hybrid meeting. The majority consensus was to move forward with the Hybrid meeting. Members involved in set up should be there by 9:30 a.m. with the meeting starting at 10:00. Those attending by Zoom should be on by 9:30 also.

Meeting was adjourned at 8:43 p.m.

Respectfully submitted by Betty Andrews Recording Secretary